



# NQPS Planning & Reporting

...from Word to Web

The National Quality and Performance System (NQPS) includes a planning and reporting framework<sup>1</sup> which requires Divisions of General Practice and State Based Organisations (SBOs) to submit Agreement Plans, Annual Plans, 6 and 12 Month Reports to the Department of Health and Ageing.

To date, these plans and reports have been completed using a standard structure

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Microsoft Word document (the pro forma). A number of issues have been identified with this format, and so PHC RIS has negotiated with the Department to adapt the pro forma to a web-based format.

## On-line system in brief...

- Enter and submit Annual Plans
- Enter and submit Reports (6 & 12 Month)
- View Annual Plans and Reports

The first component will allow Divisions and SBOs to enter and submit their Annual Plans on-line. Further on-line components will be developed to allow future Reports to be submitted. The final stage in this development will produce interactive on-line viewing of the data by approved users. Consultation with the Department and the Divisions Network will determine exact specifications of the system.

This year Divisions have already used an on-line system, developed by PHC RIS, to complete and submit their Annual Survey of Divisions (ASD). This provides an excellent basis for Divisions and PHC RIS to experience, and learn from, such a system. Many of the points described in a previous *PHC RIS infonet* article<sup>2</sup> about moving from a Word to Web based system apply to the development of the on-line Plans and Reports, with an extension of the Divisions Information Online System to incorporate the additional requirements.

**This is part of the continual process to further streamline the NQPS Planning and Reporting requirements associated with the Divisions Program.**

## Benefits include:

- **Making reporting an easier process** by reducing the hassles and instability associated with long documents
- **Increasing the ease and efficiency of updating indicators** and technical details (as required by the Department)
- **Reducing problems and confusion for users** caused by different versions of plans and reports
- **Reducing problems relating to inconsistency of information** and difficulty in efficiently extracting consistent comparable data
- Benefiting all stakeholders by **providing results faster**, for accountability and quality improvement, without time consuming manual processing and data extraction.

## Features include:

- Divisions and SBOs will enter their NQPS Plans, 6 and 12 Month Reports on-line
- The submission and approval process between Divisions and the Department will be streamlined
- Different levels of access and feedback will be available to different stakeholders.

## More information

The PHC RIS Planning & Reporting Support pages<sup>3</sup> will be updated as further information is available. For any queries please contact Simon Patterson, Manager, Information Systems.

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Australian Government  
Department of Health and Ageing



<sup>1</sup> [www.phcris.org.au/products/info\\_bytes/div\\_framework/](http://www.phcris.org.au/products/info_bytes/div_framework/)

<sup>2</sup> [www.phcris.org.au/publications/infonet/2006\\_jun/asd\\_word.php](http://www.phcris.org.au/publications/infonet/2006_jun/asd_word.php)

<sup>3</sup> [www.phcris.org.au/divisions/reporting/](http://www.phcris.org.au/divisions/reporting/)